

KSCA Policies and Procedures Manual

OFFICE OF THE PRESIDENT-ELECT

The duties of the President-Elect shall be to:

1. Assume the office on July 1.
2. Succeed the President
3. Assist the President in the selection of new committee chairs.
4. Serve as specific liaison to committees (to be determined).
5. Represent KSCA at a selected share of affiliate meetings.
6. Serve as a member of the Governing Board and Executive Council.
7. Represent KSCA at meetings of other organizations in the absence of the President of KSCA.
8. Assist the KSCA President at the KSCA Leadership Development Institute.
9. Represent the KSCA at the ASCA Leadership Development Institute.
10. Attend the ASCA Delegate Assembly if requested.
11. Assist the President in the completion of the ASCA Annual Report.
12. Submit articles for the KSCA *School Counselor Connections*.
13. Assume other responsibilities as directed by the President.